

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 20th May on the rise of the Annual Meeting of the Parish or by 7.45pm**

Kerrie Wilton (Parish Clerk) 14/5/2024

AGENDA

1. ATTENDANCE

1.1 To note those present and consider apologies for absence.

2. ELECTION OF CHAIRMAN - Completion of acceptance of office form.

3. ELECTION OF VICE CHAIRMAN - Completion of acceptance of office form.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

5. MINUTES OF PREVIOUS MEETING

5.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on **18th March 2024 & 15 April 2024.**

6. PUBLIC FORUM

6.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.

6.2 Police, if present. They are trying to re-launch Community Speed watch in the Northern Parishes & neighbourhood Watch.

6.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

7. CORRESPONDENCE/DAY TO DAY MATTERS

7.1 To note a letter has been received regarding the unlocked Playing field gates.

7.2 To consider the request from the Village Events group to use the tables & chairs from the pavilion on the playing field for their event in July.

7.3 To note that several complaints have been received about the grass verges in the village.

7.4 To note that Hemsby Parish Council to be invited to attend the Resilient Coasts Board meeting, next meeting date not yet known.

7.5 To note that a letter of thanks has been received from a resident following their complaint about the footway surface at Martham Road/ Common Road which NCC have now re-surfaced.

7.6 To note that the broken wooden rail at Kingsway pedestrian crossing has been reported to NCC.

7.7 A resident has raised concerns that the Yarmouth Road developers have not made adequate provision for safety & the footpath on the site.

7.8 Great Yarmouth Tourism and Business Improvement Area Limited (GYTABIA) are holding a ballot for current businesses already contributing to the BID. Ballot papers will be sent out to the hereditament from 01 July 2024, to be returned no later than 5pm on 29 July 2024.

8. ADMINISTRATIVE MATTERS

- 8.1 To note the contents of the Clerks report.
- 8.2 To consider reviewing the asset register.
- 8.3 To appoint Councillors to Finance Committee.
- 8.4 To appoint Councillors to Personnel Committee.
- 8.5 To review the Standing Orders & Financial Regulations (Financial Risk Assessment will be reviewed by Finance Committee).
- 8.6 To receive further update on the draft proposal from Cllr Chilver's (Football Club Chairman) on the installation of a storage container (drawings, planning permission requirements, funding etc) & a compost enclosure they wish to install on Parish Council land.
- 8.7 To receive an update on the NCC Contract for the maintenance of Kingsway Island.
- 8.8 Fireworks event in 2024.
- 8.9 To consider request from Flegg CLT for the free use the Pavilion meeting room for 2024.

9. PLANNING & TREE PROTECTION ORDERS

9.1 Planning/Tree application decisions issued by GYBC/NCC: None

9.2 Planning Applications received but not yet responded to:

9.2.1 **06/24/0283/HH** Iona 9 Beach Road Hemsby - Proposed single storey rear extension.

Response to GYBC by 23/5/2024.

9.2.2 **06/24/0249/HH** 17 Buttermere Hemsby - Proposed Single Storey rear extension. **Response to GYBC by 24/5/2024.**

9.2.3 **06/24/0155/F** 16 Fallowfield Hemsby - Single-storey front extension and conversion of garage to create a 1-bedroom residential annex. **Response to GYBC by 5/6/2024.**

9.2.4 **06/24/0308/HH** Highland House 39 Beach Road Hemsby - Erection of new gable ended pitched roof over existing flat roofed garage. **Response to GYBC by 5/6/2024.**

9.3 Consider any Planning applications received since the publication of the agenda requiring consideration.

10. FINANCIAL MATTERS

- 10.1 To agree the payments as circulated on the schedule for May, note receipts & accept bank statements.
- 10.2 To consider the presented Terms of Reference for the working group to apply for Community Ownership Fund to attempt to secure funding for the Multi Use Games Area (MUGA) at the playing field to replace the current hard court.
- 10.3 To consider renewing the annual subscription with the ICCM (Institute of Cemetery & Crematorium Management) at a cost of £100 (previously £95).
- 10.4 To consider renewing the annual subscription with the Norfolk Association of Local Councils Norfolk Branch at a cost of £678.34 (previously £646).
- 10.5 To consider Annual Insurance renewal with BHIB at a cost of £2,685.47 (previously £2,465.41)
- 10.6 To receive an update on the change of energy supplier for Kingsway premises & Pavilion.
- 10.7 To consider the purchase of replacement litter bin at The Playing field.
- 10.8 To review the ear marked reserves report from RFO & consider any appropriate action.
- 10.9 To appoint Trevor Brown as the internal auditor for 2023/24 accounts.
- 10.10 To consider delegation to clerk/chairman for the purchase of sundries for the community payback projects.

11. EXCLUSION OF PRESS & PUBLIC – Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of burial ground matters.

12. Next Meeting: 17th June 2024 at the Pavilion, Waters Lane, Hemsby, NR29 4NH
Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com