

HEMSBY PARISH COUNCIL

Held a Meeting at the Pavilion, Waters Lane, Hemsby on Monday 17th February 2025 at 7.30pm

DRAFT MINUTES

1. ATTENDANCE

1.1 Present: Cllr K Kyriacou (Chairman), Cllr Kern, Cllr Armfield, Cllr Long, Cllr S Bensly. Apologies received from Cllr Chilvers, Cllr Bennett (Vice-Chairman), NCC/GYBC Cllr J Bensly. No apology from GYBC Cllr Galer.

1 member of the public present. Clerk Mrs K Wilton & Mrs C Moore Responsible Financial Officer.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

6.4 Cllr Kyriacou left the room whilst the item was discussed.

6.5 Cllr Kern Events Group

3. MINUTES OF PREVIOUS MEETING

3.1 the accuracy of the minutes of the Parish Council Meeting held on 20th January 2025 & 28th January 2025 were agreed & signed by the Chairman.

4. PUBLIC FORUM

4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer. **None received.**

4.2 Police – update if available. They will be holding the next SNAP meeting at the Pavilion, Hemsby on 17/4/2025, all welcome.

4.3 A member of the events group spoke an event on a festival event on the playing field & back field, no vehicles to be used on the back field as it is a different type of surface. A booking form will be submitted by the group to the Parish Council.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Four seats remain vacant, application forms available from the Clerk. No applications received.

6. CORRESPONDENCE/DAY TO DAY MATTERS

6.1 It was noted that the Parish Council Chairman & clerk have been invited to attend a coastal liaison meeting at GYBC Town Hall with GYBC & the Lifeboat on 18/2/2025, this has been cancelled & re-scheduled for 18/3/2025. They have also been invited to a coastal liaison meeting Hemsby Stakeholder Meeting at GYBC Town Hall.

6.2 The email contact from Community Payback – Spring Clean 21st March-to 6th April 2025, was acknowledged & it was agreed to make a site nomination request to them for flowerbed in burial ground, Barleycroft entrance, village sign, St Mary's planters, pavilion garden & Litter picking the length of Kingsway.

6.3 It was noted that the Pavilion boiler failed to work again during a hire session on 3/2/2025, it was agreed to grant free hire session to the hirer & the engineer was called again to what appears to be an intermittent problem, he attended on 4/2/2025 & a new part was fitted. It was tested again on 10/2/2025 prior to hire & appeared ok.

6.4 The request for a memorial bench at Pit Road Gardens received from Cllr Kyriacou was discussed & it was agreed that permission would be granted. He will be issued with the invoice for £508.80 total including the surcharge as agreed in the memorial bench policy, the existing concrete plinth can be used & the bench can be ordered. **-Action RFO**

6.5 To consider request from Hemsby Events group to hold an event on both fields & hire the pavilion changing room 1 toilets on Sunday 27th July 2025. See item 4.3, booking form to be provided.

6.6 It was noted that NALC have appointed a new county officer – Adrian Myers.

- 6.7 It was noted that NCC propose to seek an alternative route for 'Hemsby footpath2' as the Norfolk Coastal Path National Trail is no longer accessible due to recent erosion events. They have written to landowner for views & the Parish Council noted that.
- 6.8 It was noted that Norfolk County Council has been accepted as a priority area for devolution and local government reform. As part of this, the Government is seeking to create a devolution deal for Norfolk and Suffolk, which would include the introduction of an elected mayor.
- 6.9 It was noted that GYBC have circulated a draft Public Spaces Protection order (1 of 2025), following the end of the consultation (ended 4/12/2024) this is to cover the whole of the Borough. This to allow both authorised officers of the council and the Police greater powers to address some of the anti-social behaviour issues that have been flagged by residents, businesses and visitors to the area and would provide a transparent and robust enforcement procedure in tackling some of the behaviour that has been causing distress.
- 6.10 We are pleased to invite you the launch event for '*Everyone Has The Right To Play*', on Friday 7th March, from 10am-12.30pm at The Town Hall. Young people from Great Yarmouth Youth Advisory Board, have identified that many play areas across the county are not accessible for families and friends with a disability. This campaign aims to create a local inclusive play area development network across the county, providing opportunity for all, and leading to the re-establishment of the Play Area Forum. Cllr Kyriacou will try to attend.
- 6.11 To discuss Norfolk Probation Services (Community Payback Team) offer – Spring Clean 21st March- 6th April 2025 - **duplicate item.**

7. ADMINISTRATIVE MATTERS

- 7.1 The contents of the Clerks report were noted.
- 7.2 To note that the re-registration of the Kings Head Public House as an asset of Community Value as the current order expires 15th February 2026. It was agreed to seek residents views.

8. PLANNING & TREE PROTECTION ORDERS

8.1 Planning/Tree application decisions issued by GYBC:

8.1.1 **06/24/0755/HH** The Cottage The Street Hemsby - Single storey east side extension with pitched roof, **approved by GYBC on 17/1/2025.**

8.1.2 **06/24/0853/TRE** Seadell Holiday Estate Beach Road Hemsby - Works to trees protected by Tree Preservation Order (ref: TPO No. 1, 1993) - T1 - T6 all Poplars: Proposed works to pollard all trees by 14 metres to leave at a height of 8-10 metres and maintain crown shape, **approved by GYBC 24/12/2024.**

8.2 Planning Applications received to be responded to:

8.2.1 **06/24/0906/F** Lucky Numbers 6 Ormesby Glebe Hemsby Norwich NR29 4JW - Demolition of the existing 1-bedroom bungalow (Erection of a replacement 4- bedroom 2-storey dwelling. (Re-consultation: Amended description of development)). It was agreed to **object** to the application as it does not comply to the Hemsby NHP or its design codes also due to colour of materials to be used – walls & windows, the scale & size of the proposed dwelling, overdevelopment of the site as it is not being built within the existing footprint, proximity to the neighbouring properties, it does not have any synergy to its local surroundings also by being taller than one storey. Response submitted to GYBC on 18/2/2025. **-Action Clerk**

8.3 Consider any Planning applications received since the publication of the agenda requiring consideration. **None.**

9. FINANCIAL MATTERS

9.1 The payment list as circulated on the schedule for February was circulated & agreed, in month receipts of **£3272.47** & payments of **£9531.32**. The bank summary was received & accepted as at 31 January 2025 totalling **£298,464.21 (including earmarked reserves of £194,820.73)**

Hemsby Parish Council savings account (Barclays) £110,591.68

Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£5,267.12
Hemsby Parish Council Unity Trust deposit account	£175,290.69

9.2 It was noted that the Parish Council were notified by GYBC on that they had agreed to amend the tax base to 1616, rather than 1595 they first reported, this had been circulated to the Councillors by email. It was felt by them that the budget & precept request should not be re-worked & would now remain as agreed, but with the higher tax base it would mean that the Band D average per household will decrease from £63.89 (0% increase in on the previous year 2024/25) to £63.06 a decrease of -1.3%.

9.3 Consider the quotation for the 2025 fireworks display, it was agreed for Cllr Kyriacou to sign contract & the date was confirmed the date as 7/11/2025. A 45% was requested as a deposit & was agreed with this month's payments to be authorised. **-Action RFO**

9.4 The quotation of £93.56 (plus vat) from GY Services to remove the graffiti from the Kingsway bus shelter was discussed & it was agreed to proceed. **-Action Clerk**

9.5 The appointment of the Internal auditor from the quotations received was discussed & it was agreed to appoint Trevor Brown at a cost of £400.00 **-Action RFO**

9.6 It was noted that the pest control contractor has been engaged in accordance with Parish Councillors instructions.

10. Next Meeting: 14th April 2025 at the Pavilion, Waters Lane, Hemsby, NR29 4NH

Clerk Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

Hemsby Parish Council
PAYMENTS LIST

17 February 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
251	Office Equipment and Supplies	17/02/2025		Unity - Current		Office Telephone	Bonline	S	17.55	3.51	21.06
252	Pav - Broadband	17/02/2025		Unity - Current		Pavilion Broadband	BT	S	33.47	6.69	40.16
253	Pav - Maintenance	17/02/2025		Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
254	Pav - Cleaning	17/02/2025		Unity - Current		Cleaning - Pavilion	James Charlton	Z	230.00		230.00
255	Clerk Salary	17/02/2025		Unity - Current		Salary - Parish Clerk	Kerrie Wilton	X	0.92		0.92
255	Mileage	17/02/2025		Unity - Current		Salary - Parish Clerk	Kerrie Wilton	Z	29.16		29.16
255	Working from Home Allowance	17/02/2025		Unity - Current		Salary - Parish Clerk	Kerrie Wilton	X	26.00		26.00
256	Responsible Financial Officer	17/02/2025		Unity - Current		Salary - Responsible Financial	Catherine Moore	X	0.69		0.69
256	Working from Home Allowance	17/02/2025		Unity - Current		Salary - Responsible Financial	Catherine Moore	X	5.00		5.00
257	Pav - Maintenance	17/02/2025		Unity - Current		Pavilion Maintenance	Diamond Heating Ltd	Z	44.00		44.00
258	Pav - Electric	17/02/2025		Unity - Current		Pavilion Electric	EDF Energy	L	65.02	3.25	68.27
259	Toilets - Electric	17/02/2025		Unity - Current		Toilets / Office Electric	EDF Energy	L	118.66	5.93	124.59
260	Waste	17/02/2025		Unity - Current		Waste	Norse Waste Solutions	S	57.40	11.48	68.88
261	Events	17/02/2025		Unity - Current		Event Expenditure	UK Firework Company	S	2,250.00	450.00	2,700.00
262	Toilets - Cleaning and Supplies	17/02/2025		Unity - Current		Cleaning Materials	Hugh Crane Cleaning Mater	S	11.70	2.34	14.04
263	PF - Capital and Improvements	17/02/2025		Unity - Current		Repair and Replacement	Clarkes Fencing Co Ltd	S	803.54	160.71	964.25
264	Grave Digging	17/02/2025		Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	300.00		300.00
265	Toilets - Cleaning and Supplies	17/02/2025		Unity - Current		Cleaning Materials	Hugh Crane Cleaning Mater	S	56.72	11.35	68.07
266	Office Administration	17/02/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	Z	1.99		1.99
266	Subscriptions	17/02/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	Z	3.00		3.00
267	Grave Digging	17/02/2025		Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	300.00		300.00
268	Recycling	17/02/2025		Unity - Current		Recycling Collections	URM (UK) Ltd	S	54.40	10.88	65.28
Total									8,852.51	678.81	9,531.32

Staff costs £4,412.46