

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 16th September 2024 at 7.30pm**

Kerrie Wilton (Parish Clerk) 9/9/2024

AGENDA

1. ATTENDANCE

1.1 To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on **15th July 2024.**

4. PUBLIC FORUM

4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.

4.2 Police – To note that the PC Gary May has now retired & been replaced by C 1827 Callum BALL 07973824355, callum.ball@norfolk.police.uk , dial 101 ask for extension 3043. Next SNAP meeting Thursday, 12 September 2024, between 7 - 8pm at Winterton Village Hall, King Street, Winterton.

4.3 To receive a short presentation from Margaret Oaks as representative of the Raymond James Quigley Legacy.

4.4 To consider proposal from GYBC regarding Beach Road public toilets & to receive a presentation from Andrew Wadsworth/Micheal Horton Head of Property & Assets.

4.5 To note that MP Rupert Lowe was invited to attend this meeting, however we have been advised that he is normally able to make an early weekday meetings.

4.6 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – six seats remain vacant, application forms available from the Clerk. To consider any applications received. To discuss outcome of GYBC feedback following the recent Parish Council Councillor resignations.

6. CORRESPONDENCE/DAY TO DAY MATTERS

6.1 Complaints sent to NCC have been resolved -regarding overgrown hedge on Newport Road, Hemsby on 10/6/2024, reference ENQ 900269811. – **completed.** Complaint sent to NCC regarding overgrown land around Newport bus shelter on the bus lane on 2/7/2024 reference ENQ900272038. – **completed.** Complaint sent to NCC regarding overgrown hedge at The Pastures on 30/5/2024 reference ENQ900268589. – **completed.** **ENQ900273218** sent to NCC on 15/07/2024 remains **outstanding** as they have reported no works required, this has been sent on to NCC Cllr Bensly to expedite.

- 6.2 To note that NCC have advised that their Parish Partnership grant fund is now open to receive applications until 6/12/2024. Discuss proposal & costings for pedestrian crossing on Waters Lane as provided by NCC Cllr Bensly.
- 6.4 To consider correspondence from GYBC regarding updating the Waters Lane Children's play area following their annual safety inspection report & consider any actions/recommendations.
- 6.5 To note that the Playing field car park has been re-lined on 13/8/2024, additional double yellow lines next to the children's play area were also installed on 19/8/2024 at an additional cost of £120 plus VAT agreed by Councillors via email.
- 6.6 To note that the Playing field hedge was cut on 2/9/2024 (cost £120 in 2023)
- 6.7 To note the Pavilion Fire alarm repair works have been completed as recommended by the inspection company.
- 6.8 To confirm that the annual anti-virus protection for the lap top has been purchased.
- 6.9 To consider the Football clubs request for the drainage of the rear playing field to be investigated.
- 6.10 To note that the Parish Council have been invited to attend a coastal liaison meeting at GYBC on 30/9/2024.
- 6.11 To consider Cllr Bennetts proposal for a Youth Café.
- 6.12 To consider action to complaint received via GYBC of graffiti at Kingsway bus shelter.
- 6.13 To consider engaging a contractor to replace the broken wood work at the Pit Road Gardens & Hard Court.
- 6.14 To consider the purchase of a remembrance poppy wreath (£21 in 2023/24).
- 6.15 To consider Cllr Kyriacou's proposal for parishioners drop in sessions.
- 6.16 To note the Defibrillator at Kingsway was used over August Bank Holiday & temporary replacement pads have been supplied by Heart2Heart Norfolk (due to expire 28/10/2024), discuss replacements.
- 6.16 To note a letter has been received from Hemsby Friendship Group following their trip to Sandringham Flower Show & to thank them again for the donation that they made towards the trip.
- 6.17 To note that a complaint of the overgrown hedge between the Village Hall & Hall Road has been actioned by the landowner.

7. ADMINISTRATIVE MATTERS

- 7.1 To note the contents of the Clerks report.
- 7.2 To receive an update on reviewing the asset register from Cllr Chilvers. Discuss a replacement of the damaged bench at Pit Road Gardens as identified by the Community Payback whilst they that have been painting the railings during July & August. Due to time constraints Cllrs approved by email the purchase of additional tools to undertake the work at the cost of £47.92 purchased by the clerk using the corporate card.
- 7.3 To receive further update on the installation of a storage container (drawings, planning permission requirements, funding etc).
- 7.4 To receive an update on the NCC Contract for the maintenance of Kingsway Island.
- 7.5 Fireworks event in 2024. Discuss car parking, refreshments & stalls etc.
- 7.6 To receive an update from the Multi Use Games Areas (MUGA) working group.
- 7.7 To discuss the registration of land at Martham Road/Mill Road junction.
- 7.8 To note that the virtual phone line has been migrated to new platform with the same supplier due to current version becoming obsolete, the phone number remains the same 01493 719235.

8. PLANNING & TREE PROTECTION ORDERS

- 8.1 Planning/Tree application decisions issued by GYBC:
 - 8.1.1 **06/24/0249/HH** 17 Buttermere, Hemsby - Proposed Single Storey rear extension. **Approved by GYBC on 29/7/2024.**
 - 8.1.2 **06/24/0308/HH** Highland House, 39 Beach Road, Hemsby -Erection of new gable ended pitched roof over existing flat roofed garage. **Approved by GYBC Development Control Committee on 17/7/2024.**

8.2 Planning Applications received & responded to:

8.2.1 **06/24/0136/F** New Farm Bungalow Newport Road Hemsby ***** revised*** Proposed 23-pen boarding cattery to rear and side of property comprised of 2no. cattery pen buildings and a reception building. No response submitted to GYBC following it being circulated to Parish Councillors but no replies received. **This application is now to be decided at GYBC Development Planning Control meeting on 16/9/2024.**

8.2.2 **06/24/0155/HH** 16 Fallowfield Hemsby NR29 4NT - Single storey front extension and conversion of existing garage to create an additional bedroom with ensuite Location. **This application is now to be decided at GYBC Development Planning Control meeting on 16/9/2024.**

8.3 Consider any Planning applications received since the publication of the agenda requiring consideration.

9. FINANCIAL MATTERS

9.1 To agree the payments as circulated on the schedule for August & September, note receipts & accept bank statements.

9.2 To review the accounts & budget at the 6-month period against anticipated spend to 1 April 2025.

9.3 To consider granting delegated powers to the Clerk & RFO should the Parish Council become inquorate in order that the financial commitments can continue in line with the agreed budget.

9.4 To consider additional councillor appointments to operate the Barclays & Unity Trust Bank accounts.

9.5 To note that the External Auditor PKF Littlejohn have completed the audit, invoice received for £420 plus £84 VAT = £504.00.

9.6 Appoint Councillors to the Finance Committee.

10. Next Meeting: October 2024 at the Pavilion, Waters Lane, Hemsby, NR29 4NH

Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com