

## NOTES FROM THE PARISH MEETING HELD ON 18 JULY 2011

### Caister re-cycling depot

Is to extend the site so that vehicles can go in one entrance dispose of their items and come out another entrance this is to remove the backlog at the entrance.

Incinerator at Kings Lynn has put forward the case for NCC – correspondence Agenda 21.

### Police

PCSO Rowlands reported since the last PC meeting there have been 12 crimes reported:

6 vehicle break-ins

3 thefts

2 burglaries

1 other

Reported to PCSO Rowland:

Parties being held on the beach – broken bottles and making fires.

First Responders stolen equipment – PCllr Taylor stated at the APCM he had made a mistake the value of the equipment stolen was £1,500 not £15,000

Pavilion 13/14/15 year olds are causing problems around the Pavilion.

### Village Hall

When the company looked to carry out repairs on the wooden floor it was found to be a serious problem and it is to be removed and be replaced with vinyl flooring.

BWell are having their own kitchen fitted.

Gates to the side are being repaired.

### Village Community Hub & Youth Hub

Following popular demand the group has decided to change the times of the sessions in order to accommodate for more children to attend. We have narrowed the Junior Group down into 2 separate sessions, we therefore now have one session for 5-7 years and the other for 8-10 years. This has affected the amount of time we spend with each group, but we still feel that the time is adequate in the activities that we do. If popularity and demand still continue to grow we may have to look into, running the session on another night, but this will incur more costs. We recently were invited to Hemsby Primary School where we demonstrated what we do at the youth group and we have gathered more members by doing this. We currently now have 14 volunteers at the group, spread out all over our 3 sessions, which is working well. We are currently organising a trip to Alton Towers at the end of the summer for the 8-10 & Senior Group for their annual trip. The Senior Group have also been asked to help keep the Playing Field clean and tidy over the weekend at this year's Hemsby Festival in which we have devised a rota for.

Next week we are handing out leaflets to parents and children about some Summer Activity Days we are going to run through the Summer, we are currently looking at Mondays, where we will be hosting a jam packed day full of activities and we are hoping to host our own Sports Day. All Staff have nearly all obtained their Food & Hygiene Certificate and will be therefore hosting Cooking Sessions shortly.

All in all, I think our group has got sound foundations for its future.

### Hemsby Events Committee

On Saturday it was a wash out, Sunday was far better and the Carnival procession was a success.

The AGM is on 27 July 2011.

PCllr Kyriacou reported straw was put down on the entrance to the field to absorb the mud – this is being left as there is to be a big football tournament this coming week-end.

### Allotments

There are around 18 allotments on Mr Hirsts land

### Extending parking restrictions – North Road/Yarmouth Road

Vehicles are parking close and sometimes over the entrance to The Beeches and right up to Parklands. There is a major issue with vehicles parking causing an obstruction – the Police are to be advised of the problems.

### First bus – service Newport Road

First Bus will not replace the service due to safety issues.

Anglian Bus has no plans to provide a service.

Reynolds Coaches have been contacted and they are not extending their service to the road.

### BT adopt a kiosk

An email from GYBC advising there are two BT kiosks on Beach Road and one has to be removed. It was agreed the one at the Seadell site should be removed leaving the one closest to the beach.

### Lifeboat station sign

Norfolk County Council to be requested to site a sign at the junction with Beach Road and Kingsway

### Burial Ground

*Trees & bushes overhanging the grass verge in Kingsway*

Great Yarmouth Borough Council has given permission for the removal of the 5 trees and suggests 2/3 trees for replacements.

Also lifting the shrubs and trees on the Kingsway boundary to 6'6" high

### Great Yarmouth Borough Council planning applications considered

06/11/0363/F proposed det double garage and extended driveway. Revised design – Rosebank, Winterton Road for Mr & Mrs Mercer – no objections.

06/11/0364/F two storey extension to rear elevation and balcony to front elevation – Hazeldene Kings Loke Hemsby for Mr D Matthews – no objections

06/11/0403/F dem of existing timber construction/render felt roof bungalow and replacement with brick and tiles roof bungalow 55 Fakes Road for Mr & Mrs Hickling – no objections

06/11/0411/F conversion of garage to bedroom and extension to rear of porch New Lodge 15 Orembsy Road for Mr Aplphonso – no objections

### Great Yarmouth Borough Council decisions

06/11/0245/F conversion of existing garage to form annex accommodation, construction of detached double garage 31 Mill Road for Mr Humphries – granted

06/11/0200/F variation of condition 2 of PP 06/09/0011/F to form attic room in existing room space 25-26 St Marys Road for Mr Bloomfield – granted

06/11/0254/F variation of conds 1 & 2 of PP 2963/2 to allow holiday occ from 1.3 in one year to 14.1 in following year – 50 Four Acres Est for Mr Gislam – granted.

06/11/0329/CU change of use of part of driveway to strip car parts from vehicles as a hobby and business Mr Rowand – refused

### Reports on vandalism & criminal damage

Youngsters behind the Pavilion and vehicles speeding around the car park

Plants being removed from around the Parish Office.

### Meeting with the Doctors

#### **Minutes from Patient Forum Group Meeting on Monday 4<sup>th</sup> July 2011**

#### **Present:**

Mrs Barbara Tennant – Ormesby

James Hardie - Ormesby

Mr Michael Blake - Winterton

Mrs Beverley Kay – Winterton

Mrs Shirley Weymouth – Hemsby

Mr Bob Reynolds – Hemsby

Pam Richmond - Hemsby

Sharon Marsden – Coastal Villages

#### **Apologies received:**

Dilly Turton

Peter Kirkpatrick

John Conway

#### **Matters Arising:**

Previous minutes corrected which listed Brian Herring instead of Bob Reynolds.

Hand Rail – Sharon will arrange this in the very near future. Shirley requested to be in attendance at the meeting.

Carers pathway for Dementia – Sharon informed that this was on an agenda to discuss with the doctors

Appointments at Ormesby – Sharon informed that all the doctors were back to work so patients should see an improvement in appointment availability. Lots of discussion on appointments and concern about being able to see a doctor of choice.

#### **Caister Development**

Work now finished; equipment moving in; should be using by next week. Sharon informed that with the additional consulting rooms at Caister it is likely that Ormesby patients will have their appointments there on a Wednesday afternoon.

#### **Future of the Patient Forum Group**

Following on from last meeting, the group discussed ways of attracting more members. The group was very pleased to welcome Pam as a new member representing the Hemsby WI. Shirley has approached Age Concern the youth hub at Hemsby and the Monday club.

Agreed to circulate a notice to try and attract new members; Barbara will contact the WI in Caister.

Need to recruit members from Martham.

Sharon informed the group that it may be possible that PPGs are to be given some funding. It's likely to be a one off payment and can be used for the benefit of the patients. Ideas for the next meeting.

These will be presented to the partners for consideration. Pam suggested an INR testing machine

#### **Groups in parishes being part of the group.**

Following on from previous item, Shirley suggested that everyone actively tries to recruit new members from other groups in the parish. Remembering that they must be patients of the practice.

### **Out of Hours Doctors**

Michael raised a concern with the delay in OOH doctors coming out to see patients. The group discussed this and it was agreed to find out some data about the number of doctors available etc and also to invite a member of the Harmoni OOH service to our next meeting.

### **Any Other Business**

#### **Parking**

Shirley raised her concerns regarding parking outside the Hemsby Surgery and asked if we could ask the dentist staff who park on the road to use the cemetery car park. Sharon would do this and said that the practice is aware of the problem but limited to what they can do. We discussed removing the shrubs and making parking spaces but when this was looked at before we were informed that we would be denied planning consent. Shirley will raise this with planning again.

#### **Shrubs outside Hemsby**

Concern was raised over the thorny shrubs outside the Hemsby Surgery. Discussed and agreed that Sharon would speak to the partners about the possibility of having these removed.

#### **Scratby Village Hall**

Barbara informed the group that work is about to start and should be completed by the end of the year.

#### **Dates of future meetings**

Monday 3<sup>rd</sup> October 2011 – 6pm Ormesby

11.7.11

S Weymouth BCllr

Update a meeting has been held with the Practice Manager, Dis Officer at GYBC and BCllr Weymouth and the shrubs will be cut back and low to the ground - there will be a rail both sides of the sloped footpath – the entrance from North Road the footpath will be made wider.

#### Highway issues

a. Kingsway area around the Parish Office loose stones – NCC has assured the PC the problem will be resolved.

b. Springfield Road.

Depression in the pavement which is a likely trip point – NCC has programmed the work

c. Waters Lane near to junction with Hall Road.

A recent excavation across Waters Lane reinstatement has sunk making trailers towed by cars etc bounce in the air - NCC has looked at the problem and it does not require immediate attention.

d/Post Office cross roads.

MHC in the roadway rocks and makes a noise as cars etc pass over – it was AWs and it has been replaced.

e.. Norfolk County Council white lining an area at the bottom of Pit Road/The Street – parents are parking in the area which is causing a hazard for children aged between 8-9 years old going to school on their own – the area at the bottom of Pitt Rd is in fact governed by D/yellow lines which the Police should enforce. It was agreed the Police would be advised of the problem.

#### Hemsby Coastal Group

PCllr Bensly reported GYBC should be holding a public consultation in July with the proposed changes to the SMP. It was agreed to request a breakdown on the expenditure of the Scratby Pathfinder.

#### Hemsby PFMC

a. Repair to the car park

A donation from the VHall of £10,000 and Bingo holding an event with around £300 will be given towards the repairs.

It was reported May Gurney have agreed to carry out the works at the same price as received in 2009.

b. Football tournament

There will be 110 teams playing on the new pitch, car parking on the old PF

c. Youth Hub – on Wednesday evening the playing field is full of youngsters playing games.

d. WIFI – BT have reported the telegraph pole needs to be at least 18” taller than the existing, so the matter is being investigated.

#### GYBC PB Grant

PCllr Brooks reported:

The Luncheon Club has been given £250.00p and the Hemsby Festival £500.00p

This report has been sent to MP Brandon Lewis showing Hemsby's work on the Big Society.

## **Hemsby Have Your Say for £10K Final Review.**

June 30<sup>th</sup> 2011.

The programme is reaching its conclusion with the majority of schemes either completed or underway.

A final achievements report to be submitted to the Herald & Mercury (LB). The progress by item may be summarised as.

Present: L.Brooks. J. Cook. A.Coleman. R.Coleman. J. Eley.

Guests: A. Bowgen. K.Kyriacou. M. Tingley

Apologies: K. Garson.

Community Hub. Budget £5,000. Spend & Allocation £5,073

Set up largely completed awaiting BT to install Wifi service  
100 sessions pre-booked.

It was agreed for a final £150 for the provision of a power point for the Wifi and to provide a sign outside the facility.

All bookings through A.Bowgen. The security alarms and roll doors are lifted each morning. Sets of keys issued to key users.

Job club to be run by NRCC booked for September to December.

Insurance certificate received and now on display in the facility.

Youth Group. Budget £3,000. Spend £2,994

Group established and fully operational, using the Hub as a base.

An ongoing, sustainable activity. Total numbers in excess of 60.

Barn Room Facilities. Budget £1,000. Spend £2,350.

Money allocated to the improvement of the heating and kitchen facilities of this community offer.

Community Purchasing. Budget. £1,500. Allocated & Spend. £115

Fuel Oil and Gas group purchasing scheme in conjunction with NRCC in operation, circa 150 registered users to date. Average savings on oil prices nearly 6p per litre in May.

Extension to cover the group purchasing of a far wider range of goods under investigation. Potential coordinator, Tony Coleman trying to get clarification of the role.

Promote once more via the Herald.

Sports Sampling. Budget 1,000 Spend & Allocated £1,360.

Sport activity sampler on the 7<sup>th</sup> May a good success. Zumba classes established in the village hall. .

Team in the Village games on the 19<sup>th</sup> June at Lynn Grove, winning the medium village class. Now progress to the county finals at UEA on the 4<sup>th</sup> September.

Further monies allocated for practice sessions and team T-shirts.

Arts & Crafts Sampling. Budget £1,000. Spend & Allocated £800.

Initial sessions running in the Hub. Numbers not that good. Some cancelled sessions.

3 further bookings for 1<sup>st</sup>, 2<sup>nd</sup> July and end of September to be run.

It was agreed to redistribute £200 of the funding to other programmes as a result of the low participation and extended timescales

**Dog Waste Bins** Budget £1,000. Allocated £480.

Await purchase and placement of the single bin to be placed on Kingsway, near the Newport road.

**Re-Cycling.** Budget £100. Spend £197.50

Free Re-Cycle board and post box in place on the P.O wall.

Drive required to get participation. Hopefully a slow-burn start up.

Look to promote in the Herald.

#### **Further Submissions.**

One of the key themes from the village community was support for the older generation. Requests have been received from two areas that would like to support primarily the older segment of the population.

An event to celebrate the royal jubilee is to be organised by the Festival group. They have raised £500. It was agreed to provide a matching sum of £500.

However this is to be returned if the event does not take place. Contact the chair of the festival (B.

Thornton). **LB**

The dining club provides meals to the elderly of the village. The Norfolk County grant has been removed, It was agreed to provide £250 grant to help maintain lower charges. Contact the group chair (G. Craig) to arrange payment.

A full expenditure summary is shown on the accompanying spreadsheet.

A big thank you to all of the team for their hard work over many hours over the past 10 months.

### PB Accounts

Laurence has been sent a summary of the accounts paid awaiting his confirmation.

### Complaint

The Oil consortium – a parishioner checked the price he would be charged for 1000 litres he then rung the same company that would be delivering the oil and the price he was given was 1p cheaper – this is with the consortia ordering 13,000 litres – the complaint is being looked into by the NRCC.

### Northern Parishes Area Committee meetings

Great Yarmouth Borough Council is setting up an inaugural meeting of the Northern Parishes Area Committee will take place on **Thursday, 8 September 2011 at 7.00 pm** at the Ormesby St. Margaret Village Hall, Station Road, Ormesby St. Margaret, Great Yarmouth, where a training session will be held on the Localism Bill followed by discussion on how the Area Committee can best deliver the key principles as set out above.

For discussion with Parish Council members how they would like to see the development of an Area Committee take place; GYBC suggest a maximum of two nominated members per Parish Council and they would welcome suggestions for venues and frequency of meetings, together with items for future agendas, which would demonstrate the best way in which the Borough Council can work with Parish Councils to advance the Big Society.

A key aspect of the Government's agenda is the devolution of power down to the practical level in communities. The Localism Bill sets out how this will happen by providing greater power for local authorities and communities to shape the localities which they serve. This is coupled with the Government's Big Society where communities will be encouraged to do more for themselves and the Council will need to put the most appropriate structure into place to make localism a reality Borough-wide. At the moment, Parish Councils exist across all rural locations providing a local democratic structure for residents in the rural areas. However, the Localism Bill will require greater communication and co-operation between Parish, Borough and County Councils on local issues, as it suggests a number of new measures including the Neighbourhood Development Plans. It is clear that in the terms of local structures, that a village in the rural areas is a general point of reference for residents with regard to localism. To help do this, the following key principles have been suggested:

- That Area Committees provide for community led agendas
- That they are chaired by a Council Cabinet member
- That they provide a focus for action and not just discussion
- That they meet as required by the needs of the local area at a given time
- That they engage other partners as required and co-opt County Councillors in order to address specific issues
- That they establish firm links into the existing Neighbourhood Boards and Parish Councils
- That a member of the Council's Executive management Team is attached to each of the four Area Committees.

### **Proposals for Localised Council Structure**

Key Points of proposal;

- Establishment of 4 Area Committees - 2 Urban and 2 Rural
- Purpose - to provide a forum where issues and ideas generated at neighbourhood and ward level can be considered and progressed
- Community led agendas
- Chaired by Cabinet member
- Focus on action rather than talking shops
- Meet as required - might be different frequency in rural areas
- Engage other partners as required rather than set membership - good to have county councillors co-opted
- Firm links to neighbourhood boards (where they exist) and parish councils
- A member of the Executive Management Team will be attached to each of the Area Panels

### **Example Terms of Reference**

Council Area Committees

1: Aim

- To provide for better and more coordinated local services by enabling local Elected Members, residents and their communities to get involved in the work of the council and other services.

2: Objectives

- 2.1: To provide a clear and effective mechanism for community involvement in council structures.
- 2.2: To support the council to respond to the requirements of the Localism Bill and to deliver the Big Society Agenda.
- 2.3: To support the council and partners to better coordinate their delivery and to ensure that services are accountable, relevant and accessible to local people,

- 2.4: To add value to existing arrangements including the local structures of partner organisations,

### 3: Membership

- 3.1: *Chair*- In order to provide a strong and direct link between the council and local areas, the committee should be chaired by a member of the Council's Cabinet.
- 3.2: *Permanent Members*- Permanent representation should be sought from Local Elected Members, Parish Councils where appropriate and the Chairs of the local Neighbourhood Management Board in urban areas. Executive Management Team will appoint a senior manager to each Area Committee.
- 3.3: *Co-opted Members*- The committee should co-opt County Councillors and representatives of other services and local community organisations as appropriate to the needs of the committee and the agenda at the time.

### 4: Frequency of Meetings

- Dates for at least two meetings to be set in advance and published.
- Additional meetings to be called as required.
- All meetings should be publicised in advance and in good time to enable maximum attendance.
- Meetings should be held in an accessible community venue and at an accessible time.

### 5: Communication (Key Relationships)

- Minutes will be published promptly and in an accessible format.
- As a minimum, communication should include publication on the council's website and updates provided in the council's newsletter.
- The committee should liaise with Neighbourhood Boards and Parish Councils to facilitate a two-way flow of information and to increase local knowledge of the committee.

### 5: Review

These arrangements will be formally reviewed by Cabinet after 12 months.

The terms of reference will also be reviewed as on-going in response to feedback from local residents and other stakeholders.

- Date of the next meeting 1 August 2011 at 7 30pm in the Parish Office Hemsby.